Memorandum

то	:	OC	Equipment	Board	Members	DATE:	11	February	1976
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FROM : Secretary, OC Equipment Board

SUBJECT: Minutes of OC Equipment Board Meeting No. 1-76

	1. Meeting No. 1-76 of the OC Equipment Board was held on 10 February 1976. The following persons were in attendance:	25X
5X1 5X1	opened the meeting and introduced the OC Agency MAG representative. was invited by the Chairman to observe the activities of the Equipment Board.	25X
5X1 5X1	3. opened the discussion on the proposal to make the utilizing the 3-M Model 603 facsimile machine an OC standard. briefly stated that the 3-M device had been selected by the evaluation team as the most suitable replacement for the office facsimile application, and that the proposed configuration was in concert	25X ⁻
5X1	withinstallations. Mr. added that while both the 3-M Model and the Graphic Sciences Model dex 580 did provide acceptable copy, Graphic Sciences, Inc., was not receptive to modifying their unit to interface with thethen demonstrated the basic operation of the system.	25X ²
	The following summarizes the discussion that ensued:	
	a. The 3-M Model 603 facsimile machine can trans-	

a. The 3-M Model 603 facsimile machine can transmit a page in 3, 4, or 6 minutes; however, because of signal degradation experienced on the KY-3 channel, 6 minutes/page is recommended.



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Buy U.S. Savings Bonds Regularly on the Payroll Savings Plan

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25X1

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c. The facsimile machine housing, the stand, and the appropriate interfaces will be procured by OC at a cost of \$875 for each installation. All installations, except those in the Headquarters Building, will require the	5X1
d. The 3-M facsimile machine required for Washington, D.C., installations will be leased by the user for approximately \$64 per month, including maintenance. This device is on the GSA schedule, thus eliminating sole-source justification.	
	5X1
With no further comments or discussion, the Board unanimously recommended this proposal to the D/CO for approval.	
	5X1
Distribution: 1 - DD/CO 1 - C/OC-O 1 - C/OC-E 1 - C/OC-S 1 - C/OC-CS 1 - C/OC-P&B 1 - Board Secretary	
MINUTES 2.12.76 Date	

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Concur in the paragraph 3 recommendation:

25X1

	2-12-76
	Date
Director of Communications	